Job Title: Cross-Sector Leadership Associate
Type: Paid Internship
Function: Other/Career
Salary Range: Standard Harvard graduate student rate
Weekly Hours: 6-10 hours
City: Cambridge
State: MA
Country: USA

Are you a Harvard graduate student interested in cradle-to-career work to support children, youth, and families?

The EdRedesign Lab (EdRedesign) at the Harvard Graduate School of Education (HGSE) is seeking motivated and talented individuals to join our team for the Fall 2024 and Spring 2025 semesters.

Founded in 2014 by Paul Reville, former Massachusetts Secretary of Education and Professor of Practice of Educational Policy and Administration at HGSE, EdRedesign provides catalytic support to the cradle-to-career place-based partnership field to drive systems-level change and open personalized pathways to opportunity. Our mission is to ensure the social, emotional, physical, and academic development and well-being of *all* children and youth, especially those affected by racism and poverty.

The landscape of opportunities for children, youth, and families is vastly inequitable throughout our nation. Factors *outside* of school explain much of the variance in well-being, educational attainment, and upward mobility, yet efforts to achieve equity for children and youth have largely focused on changing what happens *in* school. While we need good schools, we need strategies that go beyond schools to ensure that all children and youth thrive.

We believe strategies to expand opportunities for children and youth have two interrelated components: place-based, cross-sector collaboration to remove structural barriers and open pathways to opportunity; and personalized, relationship-based supports, what we call Success Planning, for children and youth to reach their full potential.

To support our growing field to drive transformational, systems-level change that serves the needs and talents of individual children and youth, our work focuses on talent development, actionable research, our Institute for Success Planning, and our *By All Means* initiatives.

Project Overview

EdRedesign is seeking graduate or doctoral candidates to join as **Cross-Sector Leadership Associates** to support Senior Fellows in the By All Means Senior Fellowship Program. Senior Fellows are accomplished cross-sector leaders who have held a diversity of senior leadership roles in backbone organizations, local government, public school systems, and the federal government. Each Cross-Sector Leadership Associate will directly support one or more Senior Fellow throughout the 2024-2025 school year. This is a unique opportunity to collaborate with national leaders, gain hands-on experience in cross-sector initiatives, and contribute to cradle-to-career solutions, upward mobility, and racial justice.

The By All Means Senior Fellows include:

- Dr. Russell Booker, CEO, Spartanburg Academic Movement
- Alan Cohen, Founder & CEO, Child Poverty Action Lab
- Sonali Nijhawan, Director, AmeriCorps State & National
- Richard Raya, CEO, Marin Promise Partnership
- Libby Schaaf, 50th Mayor, City of Oakland (2015-2023)

Cross-Sector Leadership Associate Responsibilities:

Projects

- Conduct weekly check-ins with Senior Fellows.
- Summarize research findings and assist in program design.
- Review documents and aid in drafting materials.
- Facilitate connections between Senior Fellows and faculty or practitioners as required.
- Oversee and guide Senior Fellows in managing project timelines effectively.

Campus Visits

- Support in creating agendas and scheduling meetings, public speaking engagements, presentations, and class visits.
- Serve as a campus guide and offer in-person support and guidance during visits.
- Connect Senior Fellows with professors, institutes, and University centers.
- Provide technical support during campus visits.

Logistical Support

- Assist in scheduling monthly office hours for EdRedesign partners and communities.
- Develop presentations, visual aids, and flyers for speaking engagements and other events.

Event Support

- Collaborate with EdRedesign leadership to organize and coordinate on-campus events.
- Ensure classrooms and meeting spaces are adequately prepared before meetings or events.
- Attend events as required.

Qualifications:

- Currently enrolled as a graduate student at Harvard University.
- Proven project management skills and the ability to coordinate tasks and projects effectively.
- Availability to provide support during virtual and in-person events and meetings.
- Excellent research and analytical skills, with the ability to gather, synthesize, and interpret qualitative and quantitative information from multiple sources.
- Professionalism in all interactions and the ability to maintain confidentiality.
- Strong interest in and commitment to supporting children, youth, and families through place-based cross-sector work.
- Ability to appreciate and respect local context and culture while cultivating trusting relationships with national field leaders and local communities
- Previous experience in collective impact, cradle-to-career initiatives, local government, public policy, school leadership, and/or place-based cross-sector collaboration a plus.
- Research experience in child development, education, economics, government, or related areas a plus.

Internship/Project Term (Work Period): 2024-2025 academic year

Required Work Schedule: Flexible

Requirements: Must be a Harvard-enrolled master's, Ph.D., or Ed.L.D. student

Hours per Week: 6-10 hours

Compensation: Eligible for work-study and/or non-work study funding; paid at standard Harvard graduate student rate

To Apply: Send your resume and cover letter in one document with your first and last name at the beginning of the file name and with the job title in the subject line to **Gustavo Luna** at gustavoluna@gse.harvard.edu. Applications will be reviewed on a rolling basis with a final deadline of Friday, September 13th.