

OPPORTUNITY FOR ALL
EDREDESIGN
THE EDUCATION REDESIGN LAB



Job Title: Research Assistant at the Education Redesign Lab

Type: Internship

Function: Other/Career

Salary Range: Standard graduate student rate

Weekly Hours: 6-10 hours

City: Cambridge and remote options available

State: MA and Remote

Country: USA

Background Information

Founded in 2014 by Paul Reville, former Massachusetts Secretary of Education and Professor of Practice of Educational Policy and Administration at the Harvard Graduate School of Education, the Education Redesign Lab (EdRedesign) is a university-based action research hub. In the pursuit of equity and social justice, we support the field in building cross-sector, community-wide systems of support and opportunity for children from birth to adulthood. EdRedesign pursues three strategies to identify and advance principles of effective practice, including actionable research, communities of practice, and movement building.

We are currently partnering with 10 communities across the country through our By All Means (BAM) Communities of Practice, which utilizes children's cabinets as a mechanism for building a system of comprehensive supports and opportunities. In addition, we oversee the Local Children's Cabinet Network (LCCN), in collaboration with the Children's Funding Project and the Forum for Youth Investment, which brings together communities to engage in peer learning and share best practices. We are also planning to launch a community of practice in the fall of 2021, which will focus on utilizing a personalized, relationship-based strategy—what we call Success Planning—to support each child's individualized strengths and needs.

Project Overview

In order to inform our work with community partners, we undertake research in the areas of cross-sector collaboration, using data for impact, and personalized supports and opportunities. Depending on interests and relevant experience, we are seeking Research Assistants to assist in any of the following areas: By All Means Communities of Practice; personalized supports and opportunities; and data support and analysis. Based on the particular area of work, Research Assistants may conduct independent research on key topics; produce briefs, tools, case studies, and other resources; assist with data strategy, collection, and analysis; help facilitate peer learning opportunities; and attend meetings and summarize relevant information for key stakeholders.

Responsibilities

EdRedesign is seeking research assistants to support our community of practice and research teams and help advance our priorities. Depending on experience, research assistants may support the following activities:

- Synthesize research on key topics
- Produce research briefs, cases, guides, and other materials
- Assist with data strategy, collection, and analysis
- Attend meetings, take notes, and summarize relevant information
- Create compelling slides and graphics
- Participate in and support webinars, convenings, and other EdRedesign activities if available

Schedule & Rate

- Standard graduate student rate
- 6-10 hours/week

Qualifications

- Strong writing skills
- Ability to synthesize information from multiple sources
- Data collection and analysis skills (not required for all positions)
- Some experience in research, policy, or community work related to education and youth
- Familiarity and experience with U.S. context preferred
- Commitment to EdRedesign's vision and relevant professional and/or lived experience
- Ability to work both collaboratively and independently
- Skill with document formatting/design and/or infographics a plus

Number of Openings for this Position: 2-3

Internship/Project Term (Work Period): Fall 2021 semester with possibility of extension

Required Work Schedule (if any): Flexible

Requirements: Must be a Harvard-enrolled master's, Ph.D. or Ed.L.D. student

Hours per Week: 6-10 hours

Compensation: Eligible for work-study and/or non-work study funding

TO APPLY: Send your resume and cover letter to Lynne Sacks, lynne_sacks@gse.harvard.edu and Michelle Sedaca, michelle_sedaca@gse.harvard.edu, with the job title in the subject line. Please specify the area of interest in your cover letter. The deadline to apply is **by the end of day on Wednesday, September 1.**