

OPPORTUNITY FOR ALL  
**EDREDESIGN**  
THE EDUCATION REDESIGN LAB



**Job Title:** Research Assistant at the Education Redesign Lab

**Type:** Internship

**Function:** Other/Career

**Salary Range:** Standard graduate student rate

**Weekly Hours:** 6-10 hours

**City:** Cambridge and remote options available

**State:** MA and Remote

**Country:** USA

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### **Background Information**

Founded in 2014 by Paul Reville, former Massachusetts Secretary of Education and Professor of Practice of Educational Policy and Administration at the Harvard Graduate School of Education, the Education Redesign Lab (EdRedesign) is a university-based action research hub. In the pursuit of equity and social justice, we support the field in building cross-sector, community-wide systems of support and opportunity for children from birth to adulthood. EdRedesign pursues three strategies to identify and advance principles of effective practice, including actionable research, communities of practice, and movement building.

We are currently partnering with 10 communities across the country through our By All Means (BAM) Communities of Practice, which utilizes children's cabinets as a mechanism for building a system of comprehensive supports and opportunities. In addition, we oversee the Local Children's Cabinet Network (LCCN), in collaboration with the Children's Funding Project and the Forum for Youth Investment, which brings together communities to engage in peer learning and share best practices. We also recently launched a learning community focused on utilizing a personalized, relationship-based strategy—what we call Success Planning—to support each child's individualized strengths and needs.

### **Project Overview**

In order to inform our work with community partners, we undertake applied research in the areas of cross-sector collaboration, using data for impact, and personalized supports and opportunities. We are currently seeking a research assistant to help build our body of work highlighting promising examples of collaborative, personalized efforts to meet the needs of all children. In particular, the research assistant will produce case studies to elevate these examples in the broader field. The research assistant may also contribute to the development of briefs, tools, and other resources; conduct independent research on key topics; and attend meetings and summarize relevant information for key stakeholders.

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### **Responsibilities**

EdRedesign is seeking a research assistant to support our research team and help advance our priorities. Depending on experience, the research assistant may support the following activities:

- Produce cases, briefs, guides, and other materials

- Synthesize research on key topics
- Attend meetings, take notes, and summarize relevant information
- Create compelling slides and graphics
- Participate in and support webinars, convenings, and other EdRedesign activities if available

**Schedule & Rate**

- Standard graduate student rate
- 6-10 hours/week

**Qualifications**

- Strong writing skills
- Ability to synthesize information from multiple sources
- Some experience in research, policy, or community work related to education and youth
- Familiarity and experience with U.S. context preferred
- Commitment to EdRedesign's vision and relevant professional and/or lived experience
- Ability to work both collaboratively and independently
- Skill with document formatting/design and/or infographics a plus

**Number of Openings for this Position: 1**

**Internship/Project Term (Work Period):** Spring 2022 semester

**Required Work Schedule (if any):** Flexible

**Requirements:** Must be a Harvard-enrolled master's, Ph.D. or Ed.L.D. student

**Hours per Week:** 6-10 hours

**Compensation:** Eligible for work-study and/or non-work study funding

**TO APPLY:** Send your resume and cover letter to Lynne Sacks, [lynne\\_sacks@gse.harvard.edu](mailto:lynne_sacks@gse.harvard.edu) and Michelle Sedaca, [michelle\\_sedaca@gse.harvard.edu](mailto:michelle_sedaca@gse.harvard.edu), with the job title in the subject line. Please specify the area of interest in your cover letter. The deadline to apply is **by the end of day on Wednesday, January 12<sup>th</sup>, 2022.**